

## LEARNING AGREEMENT FOR STUDIES

### The Student

|   |  |  |  |
|---|--|--|--|
| <b>Last name (s)</b><br>Nachname          |  | <b>First name (s)</b><br>Vorname         |  |
| Date of birth<br>Geburtsdatum             |  | Nationality <sup>1</sup><br>Nationalität |  |
| Sex [M/F]<br>Geschlecht                   |  | Academic year<br>Studienjahr             |  |
| Study cycle <sup>2</sup><br>Studienzyklus |  | Subject area<br>Studienrichtung          |  |
|   |  | Studienkennzahl                          |  |
| Phone<br>Telefon                          |  | ISCED Code <sup>3</sup>                  |  |
| E-mail                                    |  | <b>Student ID no./</b><br>Matr.nr.       |  |

### The Sending Institution

|  |                             |  |                 |
|--|-----------------------------|--|-----------------|
| Name of Sending Institution<br>Heimatuniversität               | <b>University of Vienna</b> | Erasmus Code   | <b>A WIEN01</b> |
| Faculty (if applicable)<br>Fakultät                            |                             | Department<br>Institut                               |                 |
| Contact person <sup>4</sup><br>name<br>StudienprogrammleiterIn |                             | Contact person<br>e-mail / phone<br>Kontaktdaten SPL |                 |

### The Receiving Institution

|  |  |  |  |
|--|--|--|--|
| Name of Receiving Institution<br>Gastuniversität |  | Erasmus Code   |  |
| Faculty<br>Fakultät                              |  | Department<br>Institut   |  |
| Contact person<br>name<br>Ansprechperson         |  | Contact person<br>e-mail / phone<br>Kontaktdaten<br>Ansprechperson |  |



A. Section to be completed BEFORE THE MOBILITY<sup>a</sup>

I. PROPOSED MOBILITY PROGRAMME

Planned period of the mobility: from [day/month/year] ..... till [day/month/year] ..... total number of months .....

Table A: Study programme abroad and Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad:

Table with 6 columns: Code, Component title, Semester, ECTS, Recognition for, ECTS. Includes sub-headers for Table A and Table B, and summary rows for total ECTS.

Confirmation of the academic advisor at the sending institution in case the stay abroad is used for work on a thesis. Includes fields for Thesis, Name Supervisor, Signature Supervisor, and Date.

<sup>a</sup> For Sections to be completed DURING or AFTER the mobility, please see: http://international.univie.ac.at/en/outgoing-students/erasmus/;

If the student does not complete successfully some educational components, the following provisions will apply - see http://international.univie.ac.at/outgoing-students/erasmus/erkennung/



Web link to the course catalogue at the receiving institution describing the learning outcomes:

[Web link(s) to be provided.]

**Language competence of the student**

The level of language competence<sup>5</sup> in ..... that the student already has or agrees to acquire by the start of the study period is:

A1  A2  B1  B2  C1  C2

**II./III. COMMITMENT OF THE THREE PARTIES**

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and are agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

**The student**

Student's signature Date:

**The sending institution**

Responsible person's signature Date:

**The receiving institution**

Responsible person's signature Date:



Only Relevant for Recognition at Sending Institution according to Austrian Legal Regulations<sup>b</sup>:

**NATIONAL SHEET**

**Antrag der/des Studierenden:**

Ich ..... (Vorname, Nachname) beantrage gemäß § 78 Abs. 5 Universitätsgesetz 2002 (UG) die Feststellung der Gleichwertigkeit der in „Table A“: des Learning Agreement for Studies angeführten Lehrveranstaltungen/Prüfungen mit jenen in „Table B“ gemäß Curriculum an der Universität Wien. Die für die Beurteilung notwendigen Unterlagen lege ich bei.

\_\_\_\_\_  
Datum

\_\_\_\_\_  
Unterschrift der/des Studierenden

An Frau/ Herrn .....

Der Studienpräses der Universität Wien  
Organ in studienrechtlichen Angelegenheiten  
Univ.-Prof. Mag. Dr. Peter Lieberzeit  
Universitätsring 1, 1010 Wien  
FAX: 01/4277 - 12159  
E-Mail: [buero.studienpraeses@univie.ac.at](mailto:buero.studienpraeses@univie.ac.at)

**BESCHIED ÜBER DIE FESTSTELLUNG DER GLEICHWERTIGKEIT VON PRÜFUNGEN –  
VORAUSBESCHIED**

**SPRUCH**

Die Gleichwertigkeit der von Herrn/Frau ..... an der Gastinstitution ..... in “Table A” des Learning Agreement angeführten zu erbringenden Studienleistungen wird mit jenen unter „Table B“ angeführten Prüfungen der Universität Wien, gemäß § 78 Abs. 5 UG (BGBl. I Nr. 120/2002) festgestellt.

**BEGRÜNDUNG**

Da dem Antrag vollinhaltlich stattgegeben wird, entfällt gem. § 58 Abs 2 AVG die Begründung.<sup>2</sup>

**RECHTSMITTELBELEHRUNG**

Gegen diesen Bescheid ist das Rechtsmittel der Beschwerde an das Bundesverwaltungsgericht zulässig. Die Beschwerde ist innerhalb von vier Wochen nach der Zustellung dieses Bescheides schriftlich, per Fax oder per E-Mail bei **Studienpräses Univ.-Prof. Mag. Dr. Peter Lieberzeit, Universitätsring 1, 1010 Wien** einzubringen. Die Beschwerde muss durch Angabe der Geschäftszahl den Bescheid bezeichnen, gegen den sie sich richtet, und hat einen begründeten sowie unterschriebenen Beschwerdeantrag zu enthalten.

Für den Studienpräses

\_\_\_\_\_  
Datum

\_\_\_\_\_  
StudienprogrammleiterIn

\_\_\_\_\_  
Unterschrift StudienprogrammleiterIn

<sup>b</sup> According to the Austrian legal regulations the student applies to the responsible person at the home university for agreement that the course components at the receiving institution are deemed equivalent to the course components at the sending institution as described in Table A, if they are successfully completed. Due to this application the responsible person at the home university herewith gives notice that the course components at the receiving institution are deemed equivalent to the course components at the sending institution as described in Table A, if they are successfully completed.

<sup>c2</sup> Eine Begründung ist erforderlich, sofern dem Antrag nicht vollinhaltlich stattgegeben wird.



**BESTÄTIGUNG DER BETREUERIN ODER DES BETREUERS DER DIPLOM-/  
MASTERARBEIT SOWIE DER DISSERTATION**

Ich bestätige, dass der Erasmus-Studienaufenthalt von Herrn/Frau ..... an  
der Gastinstitution (Daten siehe Seite 1 des Learning Agreements „The Receiving Institution“) der  
Abfassung der Diplomarbeit / Masterarbeit / Dissertation (nicht-zutreffendes bitte streichen) mit dem  
Titel .....

..... dient.

Datum

Name der Betreuerin/des Betreuers

Unterschrift der Betreuerin/ des Betreuers

<sup>1</sup> Country to which the person belongs administratively and that issues the ID card and/or passport

<sup>2</sup> Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8).

<sup>3</sup> The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at [http://ec.europa.eu/education/tools/isced-f\\_en.htm](http://ec.europa.eu/education/tools/isced-f_en.htm) should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution.

<sup>4</sup> a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

<sup>5</sup> For the Common European Framework of Reference for Languages (CEFR) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>